



John Paul II Catholic School
 5801 – 48 Street, Stony Plain AB T7Z 1R7
 Phone:780- 963-2526 Fax: 780-963-9188
 www.johnpaulii.ca



MISSION STATEMENT

“Let the little children come to me; do not stop them, for it is to such as those that the kingdom of God belongs.”

Mark 10:14

At John Paul II we strive to be a Christ-centered school where staff and students grow in the community of the Holy Spirit. Our mission, within the community, is to provide students with the means and opportunity to gain the necessary skills, knowledge and attitudes to become life long learners rooted in Gospel values.

SCHOOL GOALS

Emphasis on development of our Catholic faith through community service
 Educational focus on literacy and excellence
 Provision of an inclusive education environment

Principal:

Mrs.C.Escott

Assistant Principals:

Mr.G. Michaud / Mrs. T.L.Guimond

Teaching Staff:

J. Abrams
 J. Andrea
 G. Barron
 C. Berndt
 K. Brown
 T. Chorney
 J. Cleveland

C. Cooper
 B. Dew
 M. Edmondson
 K. Fraser
 C. Fullam
 A. Garbe
 J. Hansen

A. Henry
 O. Hornofluk
 K. Howdle
 S. Kirk
 M. Lee
 L. Lehman
 L. Long

P. Martinovich
 C. McDonald
 S. Mukanik
 J. Pasemko
 A. Psalios
 T. Pylko
 B. Russell

M. St.Pierre
 D. Smith
 R. Stepaniuk
 J. Stewardson
 L. Tarr
 R.Villeneuve
 L. Wagner-Fleming
 S. White

Secretarial:

B. Watters
 S. Hanlan

Teacher Assistants:

C. Chipchura
 S. Corbett
 P. Fahl
 C. Korpach

J. Owens
 M. Sullivan

Librarian:

J. Bouffard

Custodial:

E. Lubieniecki
 P. Mason
 L.Gorski
 J.Preston

Principal's Message

In order to assist personal organization and to help develop strong academic skills, students need to organize their learning on a daily basis. This organization includes the daily work that a student is assigned as well as the daily reminders to prepare for further learning and future events. Students from Kindergarten to Grade 6 are provided an agenda. Students in Junior High (Grades 7-8) are highly encouraged to purchase and use an agenda. The detail that each student writes in his or her agenda strengthens the communication between school, student and home. In addition to phone calls, conferences, notes, newsletters, Home Logic, and our website, John Paul II staff will try to help keep the lines of communication open with parents throughout the school year through use of the student agenda. Teachers in elementary grades set the expectation that all students will have their agendas in class each day. Certain grades and classes must also have the agenda checked at home each night by parents. Students, use your agenda well and you will discover what a powerful tool it can be.

Welcome to a new school year and may this be the best one so far.

Cindy Escott, Principal

School Motto, Logo, and Colours

Our arms and our doors are open to try to live these Gospel words daily,

“Let the children come to me”, Mark 10:14.

School Visitors

For the safety and security of all our children, we ask that all visitors identify themselves at the office upon their arrival. The school is operated primarily for students and staff to conduct classes. Guests are welcome to the school, but we ask that they make appointments for their visit.

Door Access

All visitor entries are to be made through the Front Door. Outside doors will be locked. In the morning, please ensure that your child enters through their assigned door unless they are arriving late

Parent Drop-Off and Parking

All students should be dropped off in the drop-off lane. Parents and visitors must park on the gravel lot west of the school. To ensure safety, there is **NO** drop-off or pick-up in the staff parking area. When arriving to pick up your child, please wait in the front entrance or outside your child's door. This is to ensure that we have a safer environment for your child.

Emergency Evacuations

Students will be familiarized with our emergency evacuation procedure early in the school year. Our emergency evacuation facility is High Park School. In inclement weather Grade K-2 will evacuate to George Hennig Place, west of the school.

It is important that the school office have parents' work, cell phone, e-mail address and emergency contact numbers on file.

Emergency Closure

Whenever extreme or hazardous conditions occur, announcements will be made on the following radio stations: CHED, CFRN, CFCW, CISN, CHQT, K97, 96X, CJCA, FM-105, CBC.

Student Illness at School

All parents should use their best judgement in sending their children to school when they are ill. We do not have a school infirmary, nor can we facilitate notes to stay in at recess, as supervision during recess is designated only in student areas on the playing areas outside. All students who are too ill to fully participate at school, will have parents called for pick up.

Appropriate Clothing

It is extremely important for students who come to school on any cold weather day to dress warmly – mitts, boots, hats, hoods, toques, warm coats, ski-pants, sweaters and so on. Even though students may get a ride to school, they should be prepared for any road emergency, vehicle breakdown or possible school emergency requiring quick evacuation.

Footwear

In addition to regular outdoor footwear, which is to be removed at the door, all students are required to wear indoor shoes daily. Indoor shoes that have non-marking soles may be worn for gym.

Attendance and Contact 780-963-2526 or e-mail: shanlan@ecsr.ca

The school plays a supportive role by contacting home if students are not at school. In an effort to maintain a safe environment and accurate records, if your children are NOT attending school for any reason, please phone or e-mail the school. The office is open from 8:30 a.m. to 4:00 p.m. on school days. We have an answering machine outside of school office hours in order to enable you to phone anytime to leave a message regarding absences. In Alberta, attendance in school up to and including age 15 is compulsory. Students are expected to make up any work missed during their absences. Set up a buddy system with a classmate who can bring missed assignments to your home when you are away as the school cannot collect your homework for you.

Punctuality

Much time, effort and expense is devoted to providing adequate time for instruction. If students are frequently late for school or class, they are thereby missing out on essential instruction time. Students who are frequently absent will not realize their full potential. When tardiness or truancy becomes a detriment to learning, the school, the student, and the parent(s) have a shared responsibility to address and correct the problem.

Parent/Teacher Interviews and Report Cards

In addition to the three report cards in the school year, there are two interim reports and two scheduled parent/teacher interviews.

Interim Reports
October 14, 2011

Report Card Dates
November 22, 2011
March 6, 2012
June 27, 2012

Interview Dates
November 23 & 24, 2011
March 7 & 8, 2012

Dress Regulations

To help promote positive attitudes and an appropriate school tone, students are encouraged to wear clothing in good taste. We prefer that students choose to maintain the appropriate standards of dress and grooming that are characteristic of our school, however staff and administration have the authority to require a student to conform to the dress code. Following are some examples of clothing that are not acceptable at John Paul II Catholic School: tube tops, spaghetti straps, strapless tops, low neckline tops, exposed undergarments, short shirts, skirts/shorts/skorts 15cm or more above the knee, swimming suits and trunks, hiking boots, boots with deep grips, black hard sole shoes, clothing printed with inappropriate language or emblems. Footwear must be worn at all times. Coats and hats are not to be worn in class.

Rollerblades/Skateboards/Scooters

We discourage students from bringing either rollerblades or skateboards to school due to limited locker space. If students do bring them, they are brought at their own risk and should be secured in a locker. If students have rollerblades, they must also have outdoor shoes for recess. Scooters are to be chained to the outside bike racks.

Newsletters

Newsletters will be available on the school webpage each month for all Grade K – 8 students as well as on Home Logic. A monthly newsletter will be emailed to all parents who have provided an email address to the school secretary. (shanlan@ecsr.ca) A paper copy can be mailed to students upon parent request and provision of postage or picked up at the school office.

Student Lunch Policy

Students eat lunch in their classrooms with supervision. We have a “closed campus” at John Paul II. Students are not allowed to leave school property at any time except for students with signed yearly permission to go home for lunch. Occasionally, students will have planned ahead to travel across town to a store at lunchtime. Each student must have signed permission for each day to leave school grounds during school hours. Students are not permitted to go to the home of another student at lunchtime.

School Appearance

The general appearance of a school reflects the behaviour and attitudes of its occupants, and is one of the first things visitors notice. We have a fine custodial staff that does its part to maintain a clean and safe building and school grounds, but they need your assistance and cooperation. The students at John Paul II School have proven in the past to be very helpful in this regard and observing the following common-sense guidelines can continue the tradition:

- a. Place all litter in the trashcans provided both indoors and outdoors;
- b. Do your best to clean up. Ask a staff member or custodian for paper toweling, a mop, etc. if a spill occurs;
- c. Consume food and drinks in your designated class during breaks;
- d. Sunflower seeds and unshelled peanuts are not permitted in the school;
- e. Adhere to school rules and classroom/hallway expectations of behaviour.

Lockers

We strongly discourage students from bringing valuable personal items to school. Junior High students are required to ensure a lock is kept on their lockers at all times, and can purchase reasonably priced locks from the school. If students prefer to use their own locks, they must register the serial number and combination with the office. Although students are expected to maintain a neat, organized locker at all times, general locker clean outs are conducted throughout the year. At the end of June, lockers must be cleaned out, and all locks must be removed. School lockers are the property of John Paul II School and can be opened and searched at any time by an administrator or agent of the Board without notice.

Telephones

Office phones are not available to students except in real emergencies. We do have a courtesy phone located in the office for student use, with permission.

School Celebrations and Masses

One of the most integral parts of our school and our community is the celebration of the Eucharist. Masses and celebrations recognizing special events such as Christmas, Lent and Easter are just a reminder of our devotion to the Catholic faith.

All parents are welcome and encouraged to attend any celebrations. Newsletters will notify you of the times.

School Activities

John Paul II School offers a wide variety of student activities, and we hope there is something of interest to involve each one of our students. Based on varying student interest from year to year, some activities may not run and others may be instituted. Students and parents will always be notified. Some of these programs require additional funding, and students may be required to make a monetary contribution. It is our policy to keep student costs at a minimum. If a family cannot meet the financial needs of paying student fees or activity participation fees, arrangements can be made through the school administration.

Crusader's Code

A John Paul II Crusader will:

- understand that it is a privilege to participate in John Paul II School Athletics;
- maintain a commitment to regular attendance and success in their academic program;
- make a commitment to the team by attending all practices, games and other related team functions;
- always act in a positive manner and bring honor and respect to their team, uniform, and our program;
- always strive for excellence while displaying discipline, self-control, and sportsmanship;
- always show respect for coaches, officials, other players, and fans;
- always show respect for our school and other school's facilities and equipment;
- always be excellent ambassadors of John Paul II and wear Crusader colours with pride.

Inter-Scholastic Athletics

John Paul II School participates in the West Central Junior High Athletics Assoc. in school sports. All grade 5 – 8 students are encouraged to try out for the following sports:

Basketball Volleyball Badminton Track and Field Cross Country Running

Intramural Programs

John Paul II School runs an intramural program designed for students in grade 7 and 8. This sports program is intended to develop maximum student participation and FUN! These lunch hour activities may include: volleyball, dodgeball, basketball, softball and King's Court.

Student Council

John Paul II organizes and runs a student Council for grades 7 - 8 students. Students may become involved in a variety of activities including dances, contests, and air band.

Ski Club

Students from grade 4 – 8 come together to participate in ski trips. The Ski Club goes to Rabbit Hill once a week and has proven to be extremely popular. Rentals of skis, snowboards, and snow skates are available at the hill. Transportation fee applies.

Performing Arts

Show off your dramatic flair – students in Grades 7-8 can audition to be involved in the major production in the late spring.

Art

Art stimulates creativity in students, and JPII students have a wide variety of Ceramics, Painting, and Drawing options available throughout the year.

Social Justice Club

Last year students were very involved with Chalice, World Vision and the “Advent Conspiracy” as well as many school-wide activities. Exercise your social conscience.

WISEST (Choices)

A spring conference for young Women in Scholarship Engineering, Science, and Technology.

Oratorical Festival

All students participate in our public speaking festival each year. This spring students may go on and compete outside the school for Public Speaking Competitions.

John Paul II School Awards

John Paul II School provides students with a strong foundation in the core subject areas of Language Arts, Math, Science, and Social Studies. We particularly emphasize the need for each student to build a respect for and an understanding of the knowledge and skills they are exposed to during their school years. Emphasis is also placed on the development of values and self-discipline as students progress through their education. The core courses are a vehicle used to accomplish the “Goals of Education and Schooling” as set out by Alberta Education. The following awards are presented each school year:

Father O’Farrell Award: Given to the grade eight student who best displays the true Christian spirit. He or she must have a caring nature, promote school spirit, help others, act as a motivator, and set a positive tone with students and staff. All staff involved with the grade eights vote on this award.

J.G. Colistro Award: This Christian leadership award is presented to an outstanding grade 6 student

Steve Dempsey Award: This award is presented to the top male and female athlete in junior high.

Ron MacNeil Award: This award is presented to the outstanding overall oratory winner.

James Fraser Award: This “School Spirit” award is presented to an outstanding student in grades 1 – 3.

Good Samaritan Award: Given to the student in each grade 3-8 class who best exemplifies the Christian spirit in his or her daily life.

Best Effort Award: Given to the student in each grade 3-8 class who gives a consistent effort in all subject areas.

Most Improved Student Award: Given to the student in each grade 3-8 class who has made a sincere effort to improve his or her academic standing and attitude towards the school.

Honors: given to students in grades 7-8 who achieve an 80 % or greater average in their course load with no mark lower than 65% or “C” in any course.

Seventies Club: given to students in grades 7-8 who achieve between 70% and 79% with no mark below 60% or “C” in any course.

The Junior High Honour Roll and Seventies Club are determined by calculating the average of a student's grades in Math, Science, Language Arts and, Social Studies.

General Discipline

The basic long-range purpose of discipline is to develop in every student the capacity for intelligent self-discipline. The primary short-range goal is to maintain conditions in the classroom that make effective learning possible for all students. We have three basics guidelines for positive behaviour for all students and staff to follow at the school:

Respect Yourself
Respect Others
Respect Property

Each year we will re-visit the specifics of our conduct policy and revise it to elaborate on how to ensure our *Three Tenets of Respect* are given real meaning by all members of the school community.

School Responsibility Code

John Paul II Catholic School is committed to teaching and supporting an attitude of Christian behaviour where individuals have the right to seek help when treated in a violent manner. The students at John Paul II School are expected to conduct themselves in a manner that is appropriate for their age and maturity level. The specific responsibilities of students are outlined in the following paragraphs.

As a member of our school community, students have a responsibility to one another. Attitudes and behavior that foster Christian values are necessary to ensure a safe and caring environment where every individual is respected. This includes:

- Appropriate dress and language
- Refraining from physical or verbal harassment
- Reporting cases of physical or verbal harassment
- Modeling Christian values

The greatest challenge for students may be supporting those individuals who are being treated poorly by others. It is here that students must reach out to those individuals and to staff so that measures can be taken to ensure the well being of all students.

Classroom Expectations Governing Student Behaviour

All classroom teachers have developed a list of reasonable expectations for positive behaviour in their classroom that help contribute to an uninterrupted instructional program, classroom harmony, and the development of student responsibility. Please ask your child about these and feel free to contact your child's teacher about specific explanations regarding these expectations.

Student Exclusion From Class

The following list of behaviors are deemed unacceptable for students and grounds for exclusion from classes:

- Repeatedly calling negative attention to oneself;
- Inappropriate dress;
- Repeated instructional disruptions;
- Abusive or suggestive gestures and/or language;
- Damage to property of self or others;
- Refusal to comply with staff directions.

Students may be excluded from class due to negative behaviours after staff members have reminded them of the desired behaviour and they have had the issue documented. The student will work in a supervised setting for that period or for a time frame allotted by administration. All exclusions are communicated to administration. The staff member will call the parent at the nearest break for parent input. Students must meet with that staff member by the end of the day to review the issue for exclusion.

Student Infractions During Breaks/Recess

During recess or break times, it is important that students *Respect Each Other* and one another's space. Staff may refer a student to administration for abusive language, aggressive, violent, or defiant behaviour. Staff members are required to fill out an exclusion form detailing the incident for matters that are referred to the office.

Students will meet with school administration that day and take the exclusion form home for parent signature. Students will have one of the following consequences for their actions depending upon frequency and severity of an incident:

1. Exclusion from all breaks for one day; supervised reflection including reflection package to be taken home for parent signature.
2. Exclusion from all breaks for 2-5 days; supervised reflection including reflection package to be taken home for parent signature; pro-active in-school community service.
3. In-school suspension of 1-3 days.
4. Out of school suspension of 2-5 days.

Homework Guidelines

- Homework is work that has been assigned during class time, but has not been completed during the time allotted;
- If a student is absent for any reason, he or she will be required to complete the assignments that were missed;
- From time to time, additional drill or reinforcement on a particular concept is needed or would be helpful, and your child may be asked to spend some extra time practising at home in the evening;
- There will be occasional unit tests for which your child will be required to study.

What are some of the purposes of homework?

- To teach students to budget their time
- To help students develop responsibility towards their work.
- To help students develop good study habits.
- To give extra drill in an area that requires practice.

Homework Discipline Policy

Teachers monitor homework and tardiness on a daily basis in grades 4 through 8. Removal of privileges such as class trips, parties, dances, and playing on a school sports team, will be a school administration-directed consequence for students who repeatedly fail to do homework. We hope that the Agenda program will foster parent-teacher communication for the benefit of all.

MISSED HOMEWORK CONSEQUENCES Grade 4 –6 (monthly basis)

1. Note home in Student Agenda or an e—mail, to be signed by parents.
2. Note home in Student Agenda or an e—mail, to be signed by parents.
3. Teacher contacts Administration and calls home.

Drug Free Protocol

Evergreen Catholic Schools has entered into an agreement with Parkland Schools on a Drug-Free Protocol for all schools in both School Divisions. This Protocol offers both education and procedures to keep our schools safe from intrusion of illegal drugs. As part of the policy all Junior High students are asked to sign with their parents a Locker Rental Agreement for the use of a locker with combination locks as security. Our Grade six classes will again participate in the Drug Abuse Resistance Education (D.A.R.E.) program with the Stony Plain R.C.M.P.

Tobacco Free Environment

No student, staff member, or school visitor is permitted to smoke, inhale, dip or chew tobacco at any time, including non-school hours in any building, facility, or vehicle owned, leased, rented, or chartered by the division; on school grounds, athletic grounds, or parking lots; or at any school-sponsored event off campus while in direct supervision of students.

Technology Policy

The use of technological resources is an integral aspect of the curriculum in Alberta. Computers support learning and enhance instruction. Every student has signed a formal User Agreement with Evergreen Catholic Separate Regional School Division.

All students and staff are expected to use technology and information resources in a responsible, efficient, ethical, and legal manner. Acceptable uses of technology and information resources are activities that are curriculum based and support teaching and learning. Access on any school equipment is restricted to these activities. Electronic file storage space is the property of John Paul II School and as such may be searched at any time by a network administrator without notice. Student access is under supervision of the classroom teacher in conjunction with other school personnel. Any failure to adhere to school policy and the rules of conduct may result in suspension and the user's access privileges may be denied.

Video Surveillance

Some areas of the school and the surrounding outside grounds are under video surveillance.

Personal Communication Devices (PCDs)

PCDs are devices such as cell phones and electronic planners that allow for verbal or text communication. They are not to be carried on the student. They must remain in lockers during the school day.

School Day

Kindergarten-Grade 3

Block	Times
Regis	8:35 - 8:40
1	8:40 - 9:20
2	9:20-10:00
Recess	10:00-10:15
3	10:15-10:55
4	10:55-11:35
Lunch	11:35-11:55
Recess	11:55-12:20
Regis	12:20-12:25
5	12:25-1:05
6	1:05-1:45
Recess	1:45-2:00
7	2:00-2:35
8	2:35-3:10

Grade 4-8

Blk	Times
Reg	8:40
1	8:43-9:23
2	9:25-10:05
3	10:10-10:50
Recess (4-6)	10:45-11:00
4	10:52-11:32
5	11:35-12:15
Lunch Recess Registration	12:15-12:40 12:40-1:00 1:00
6	1:03-1:43
7	1:45-2:25
8	2:30-3:10

